

Annual General Meeting Minutes

Committee: **Atauro Island Friendship Committee**

TO BE HELD: Wednesday 9 October at 4:30pm

LOCATION: Beechworth Council Chambers

CHAIR: Rob Porter

ATTENDEES: Rob Porter
Mark Verbaken
Irene Cracknell
Frances Walsh
Peter Croucher
Libby Hosking
Jess Johnston

APOLOGIES: Councillor Jenny O'Connor
Lesley Milne

1. **Welcome** – Rob Porter
2. **Present**
3. **Apologies**
4. **Disclosure of Conflicts of Interest**
NIL

5. Confirmation of minutes of previous Annual General Meeting (AGM)*

That the minutes of the 2018 AGM are correct and accepted

Moved: Frances Walsh

Seconded: Mark Verbaken

Carried.

6. Adoption of Annual Report*

That the Annual Report presented by Chair Rob Porter be adopted and provided to Councillors via Jess Johnston

Moved: Mark Verbaken

Seconded: Peter Croucher

Carried.

Mark added a special thanks to Rob Porter for all his hard work as chair

Pass on thanks to Sal for all the work with the Youth Ambassadors

7. Adoption of Annual Financial Statement*

That the annual financial statement be adopted

Moved: Irene Cracknell

Seconded: Libby Hosking

Carried.

Mark acknowledged the stability of the finances.

8. Set meeting dates for coming year

To be confirmed – 2nd Wednesday of every second month starting in February

Moved:

Seconded:

Carried.

9. Election of office bearers*

Rob stepped aside and Peter Croucher took the temporary chair position. Peter congratulated the committee for all their hard work and declared all positions open.

Called for nominations for the position of chair for position
Frances Walsh nominated Mark Verbaken as chair for a period of 1 year

Moved: Frances Walsh
Seconded: Libby Hosking
Carried.

Called for nominations for the position of Treasurer
Rob Porter nominated Irene Cracknell to position of Treasurer

Moved: Rob Porter
Seconded: Libby Hosking
Carried.

Called for nominations for the position of Secretary
Mark Verbaken nominated Libby Hosking to position of Secretary

Moved: Mark Verbaken
Seconded: Rob Porter
Carried.

General committee members

Frances Walsh
Rob Porter
Lesley Milne
Peter Croucher

Moved: Peter Croucher
Seconded: Libby Hosking
Carried.

10. General Business

Discussion around the allocation of specific tasks to each member of the committee.

11. Meeting closed at: 5:15pm

***These items require a mover, seconder and vote of the Committee with the wording of the motion, whether it was lost or carried and these motions must be recorded in the minutes.**