



Indigo Shire Atauro Island Friendship Incorporated Meeting Minutes.

DATE:	Wednesday 12 February 2020. 5.30pm.
LOCATION:	15 Lower Stanley Road Beechworth
CHAIR:	Mark Verbaken Minutes: Jess Johnson

1	Welcome. Thanks to Libby for the venue and the food.	Chair
2	Present: Irene Cracknell ,Peter Croucher, Libby Hosking, Jess Johnston, Lesley Milne, Councillor Jenny O'Connor, Rob Porter , Mark Verbaken and Frances Walsh.	
3	Apologies	
4	<p>Correspondence:</p> <p>1. Email from Andy Kimber requesting photographs from Atauro/Timor Leste for an exhibition. Jess suggested that Andy could use the Rutherglen library space because there is a hanging system. Q. What promotion will happen for this.? Get it into the weekly update and community Facebook Page. Council can support with the promotion. Jess to talk with Melinda Grigg, manager and communications to organise this. Q. Date? The exhibition will be in March. Photos of projects, activities, people, including students and surrounds of Atauro. the more recent the better. Photographs to go to Andy in JPEG form via Jess by C.O.B Monday 17th February.</p>	All of us
	2. Email from Marcelo about two new students being accepted into tertiary courses; Anabela Cutu de Araujo accepted into DIT to study accounting, and Josefino Emanuel da Costa Gusmao to UNTL to study engineering. Congratulations to these two new scholarship students	
	3. Donation from Amaranth to go to HIAM Health, for hospital and Atauro including mobility aids, medical equipment, incontinence pads; will be shrink wrapped. Irene is unsure how many cubic metres will be required. Irene will organise the transportation to Melbourne. Libby said we've been donated a baby weigh scales which could be included in the mobility aids. The committee gratefully accept the goods donated by Amaranth and agree to finance the transport of approximately \$1000.	Moved by Irene and seconded by Peter



	4. Letter to Helen Haines re: Witness K has been sent.	
5	<p>Reports</p> <ul style="list-style-type: none"> • Students: Q. from Rob re: sponsorship of new students. Obed has graduated. Rob suggested that the council could take on one of these students. • One of the conditions for the incorporation is the payment of the funds for \$1500, generally for one scholarship student. Jess explained that all she needs is the date for banking. This money no longer goes through Asset Maintenance but now Jess can organise the payment when we need it. The committee agreed that the money for scholarship (\$1500) be paid in March and will account for it within her budget. We need to inform Council that Obed has graduated. Frances suggested that Council support Anabela Cutu de Araujo who is female even though the cost of her course is \$3000. Rob explained that in the past the Shire has sponsored one student in the entirety. Mark decided as chair that the council contribution (\$1500) be used to fully fund one student, being Josefino Emanuel da Costa Gusmao. • A verbal thanks was made to the young people of Youth Council for the money raised for Atauro Friendship project supplying equipment and resources to the clinics. • Toilets: During Rob's visit this year, he will view a number of toilet sites and find out what their usage is and what (if any) problems need to be resolved. 	Move
	<p>Treasurer's Report \$27,804 balance in our account - \$6000 to come out of that to go to Alola to go to students. Mark suggested discussing fundraising for next meeting.</p>	All to consider fund raising opportunities for next meeting
6	<p>Feedback about the membership process – Letter and membership form Suggestion to include phone number at bottom. Committee liked the letter head. Libby to take blank forms to the fundraiser. Jess will email the updated form tomorrow to members of the mailing list.</p>	Rob Porter
7	<p>Sound of Music Singalong 28th March – fundraiser Beechworth Library did not want to sell tickets. Goldfields will sell the tickets. Venue: Shire Hall</p>	Libby
	Rutherglen hasn't done any fundraising for some time so Frances suggested a Bunnings sausage sizzle.	
8	Students for 2020	Rob
9	Business Arising	All



	<ul style="list-style-type: none"> • Promotion – website and Facebook: Libby discussed web design with a local web designer who charges about \$50 an hour – estimates about ten hours work. Rob offered to prepare material. • Dropbox – Libby suggested we set up a Dropbox. Jess will do this for the committee. • Calendar of events – • Generic email addresses for President and Secretary - Karen Nankervis to be asked to do this. • Councillor attendance – Jenny explained that on-one else on Council wanted to be a substitute for Jenny on our committee. She explained that her role is primarily to advocate for the work of the Friendship group. She would like to keep building the positive stories so Councillors may wish to come in the future. • Jenny also suggested that sometimes she could phone into meetings via jess’s phone. Jess keeps Jenny informed of the goings on in the meeting. • Insurance Mark to look into public liability insurance for not for profits and specific events. 	<p>Libby moved and seconded by Peter that we ask Karen Nankervis to proceed with website and generic emails.</p>
<p>10</p>	<p>General Business: Street Trader registration has expired and Libby will organise renewal. A photo or information for Kiewa River Gazette to Peter.</p>	
	<p>Meeting closed at 6.50 pm. Date of next meeting. Wednesday April 8th 19 Harris Street Rutherglen – home of Frances Walsh.</p>	