

Agenda Indigo Atauro Friendship Committee Meeting

Wednesday 11 December 2019, 5pm, at Baranduda Hotel

Present: Rob Porter, Frances Walsh, Lesley Milne, Peter Croucher, Mark Verbaken, Libby Hosking, Jess Johnson.

Apologies Irene Cracknell, Jenny O'Connor,

Minutes from previous meeting: accepted as true and correct **Moved:** Rob,
Seconded: Peter

Business Arising from minutes:

1. Incorporation/Jess and Libby. Mark thanked Rob for his wonderful work re Incorporation as it was a tedious process. Jess reported that we are now incorporated. Libby and Jess will come up with a list of jobs which are necessary every year. List includes – annual report, financial report. Agenda item for next meeting.
2. A thankyou afternoon tea was held Sunday November 17. Joan Simms and John Hennessy, Leigh and Val Privett, and one other. We should continue to have such information sessions. A name such as Timor Talks; Appreciation Event as an example.
Mark thanked Rob and Lesley for their efforts with the PowerPoint which was shown on the day. Agenda item - next time for an annual calendar.
3. Distribution List. Jess has made changes to the current list. Frances has a few to chase up and Jess will re-send.
4. Libby's email outlining reasons for being a member of Indigo. Application to become a member has been drafted by Rob. First, get an indication of who wishes to be a member, and get a form to them with the Model Rules. A motion was moved: Mark, Seconded: Lesley
5. Libby has spoken with Jenny O'Connor re asking her opinion about the letter of support. Libby and Lesley will draft a letter to send about Witness K etc. We will send this letter to the Committee. Libby will send the letter to Helen Haines and also send to the Attorney General.

6. Correspondence: in:

Out: Libby emailed all sponsors inviting them to an afternoon tea on 17 November.

Reports

1. **Student Scholarship Report;** Ricardo has graduated this year with the support of some committee members. Charles also graduated earlier in the year. We need 4 extra sponsors. 7 current students, 1 inactive. Marcelo has been in touch with Irene and has asked us to let this go, and concentrate on

community gardens, medical centres, and recycling. Peter asked about how the Tangambalanga Lions Club could redirect their money.

2. **Toilets:** see note above.

3. **Treasurers Report:**

General Business:

1. Youth Ambassadors presentation was held on December 3 in the Beechworth Town Hall Gardens, Beechworth. It was an excellent event with the Year 5's speaking. A cheque of \$1500 was donated to our Committee.

Next year bring the brochures and membership forms to the event. In the first meeting of the year a Committee member is to be invited to speak to the students. Frances suggested we give a USB to each student with information of our work on Atauro.

Lesley moved a vote of thanks to Jess and Sal for their great work re Youth Ambassadors and the Presentation.

2. Rob's email re Friends of Aileu – 29 March -12 April. Rob will respond to the email. They are keen to follow our toilet model.

3. **Communication /publicity program.**

(i) Rob reported that since we have changed our status since incorporation that we have room to improve our status. We use the Indigo Shire website, but we can no longer put our minutes up, and hence we need our own page which is a link from the Councils page. Lesley will contact Red Sally, Fiona Larkin, and Libby to contact Karen Nankervis to see what they would charge to set up our own website.

A Motion was moved to develop a web presence as a strategic goal for 2020. Also to train 1 or more members of the Committee to maintain it. **Moved** Lesley, **Seconded:** Peter,

(ii) Discussion centred around new website? How to improve our facebook page? What is the role of print communications such as we have now? Lesley suggested that we use up our current pamphlets and have a conversation re: what we do from there?

(iii) A regular ad in the Indigo Informer might be appropriate. What and how are things like annual report, Christmas newsletter, Indigo Informer articles and sponsor communications to be produced in 2020?

(iv) A Drop Box in which all documents are stored is necessary. Jess and Libby to set up.

(v) Jess will send the Annual Newsletter out.

(vi) Need an annual calendar so that all supporters know the dates of upcoming events throughout the year.

(vii) Rob will continue to send in information to the Informer. Peter will edit news and information from our Committee for the Kiewa River Gazette. Mark will contribute to the Chiltern Grape Vine.

(vii) Separate email accounts for President and Secretary are to be established. E.g. president and secretary@atauro.

(ix) Ask Jenny to come to the Feb meeting to talk about how to provide information and feedback to Council. We highly value strong communications with Council and ask if our Council rep cannot come to our meetings, that Council to provide a substitute or a replacement. We refer to Point 3 of Council resolution. Lesley moved that we ask Jenny, our Shire Rep, to have a member of council who will attend in her absence. **Seconded:** Frances.

(xi) At the February meeting the committee will set up a calendar of events to send to our members. This will be published in the Indigo Informer.

(xii) A motion was moved by Rob that he investigate what insurance options are available. **Seconded:** Libby

Mark ended the meeting by thanking all on the Committee and Jess for their hard work. He especially mentioned Rob's contribution. We are all encouraged by the Youth Ambassadors. He also wished everyone a Merry Christmas.

Next Meeting February 12 at 15 Lower Stanley Rd., Beechworth 5.30pm.

Meeting closed 7.24pm