



## Indigo Shire Atauro Island Friendship Incorporated Meeting Agenda

<b>DATE:</b>	Thursday 13 August 2020 at 5pm
<b>LOCATION:</b>	Zoom
<b>CHAIR:</b>	Mark Verbaken

<b>ATTENDEES:</b>	Mark Verbaken, Rob Porter, Lesley Milne, Irene Cracknell, Frances Walsh, Peter Croucher, Jess Johnston, Libby Hosking
<b>APOLOGIES:</b>	

<b>1</b>	<b>Welcome</b>	Chair
<b>2</b>	<b>Apologies</b>	Jenny
<b>3</b>	<b>Minutes from previous meeting and business arising</b> <b>Accepted</b> <b>Seconded</b>	
<b>4</b>	<b>Correspondence</b> Rob emailed Nuni due to Marcelo's illness– students back at uni and have received their allowance for both semesters. Students back at university. Irene will check if the living allowance and the semester 1 fees have been paid. Ask Nuni for a progress report on the students in Marcelo's absence.	Rob
<b>5</b>	<b>Reports</b> <ul style="list-style-type: none"> <li>• <b>Students</b> Student report has been received via email.</li> <li>• <b>Toilets</b> No new information about the toilets</li> <li>• <b>Local Government network meeting</b> New person in charge of the Local Govt. Network – named Luis Estebe Programme Management – the Victorian Govt contact person on Timor Leste. Schools back since June. Change in Local Government Act other S68 committees have become S63 Advisory Committees. Portugese speaker. Low COVID numbers New Fretlin govt has taken over so no change of minister of State Administration Miguel de Cabello.</li> </ul>	Rob
<b>6.</b>	<b>Marcelo Belo Soares – Interim replacement</b> Marcelo has recently undergone an operation for a tumour on his kidney – the operation was successful. A big thank you to those who personally contributed toward the \$5,000 US (\$7,500 Australian) to enable Marcelo to have the operation. Marcelo is very grateful (without our help the operation would not have been possible) the money had to be paid to the hospital prior to admission.	Irene, Rob



	<p>Mark thanked the members of the committee who so generously gave money to pay for Marcello's operation. Rob had emailed Avelino about covering Marcelo's role during his recovery, mainly in terms of enabling the reports for donors.</p>	
7	<p><b>Finance:</b> <b>Bendigo Bank Account</b> A new account is in the process of being opened to conform with requirements for an Incorporated Association. The old account will remain current until all regular donors have been notified of the new account number. Lesley and Libby awaiting the call from Bendigo Bank to sign paperwork. Statement will have internet banking. Libby will contact the existing donors to supply them with the new bank details once known. <b>Australian Business Number (ABN)</b> The Incorporated Association now has an Australian Business number (ABN) 49 440 905 897 <b>Tax Deductible Status</b> This is currently being applied for. <b>Finance Statement</b> Attached Current balance \$23718.61 – a transfer remains to be made</p> <p>Question from Peter on behalf of Lions asking for more information about the number of the toilets are likely to be needed. Rob will provide Lions and all community groups have their fundraisers curtailed by Covid restrictions.</p> <p>No further bills are in the pipeline at present. We are a holding pattern regarding our finances.</p>	
8	<p><b>Website update</b> Karen has not responded to Rob's email as yet. We have not yet received a invoice. Lesley followed up with Karen. She will provide an update early next week.</p>	Rob/Lesley
9	<p><b>Report to Council – Sept 1</b> Mark's report will be fairly short. If anyone else wishes to contribute, please contact Mark or Jess for the invite to the zoom meeting. A main focus will be on the transition from S86 to Incorporated Body; our concern to ensure good governance, tax deductibility, the new website, and the medical equipment packed up by Irene which was very well received. Also that it has been difficult to engage with previous members and get them to sign the required form.</p>	Mark
10	<p><b>AGM &amp; Membership:</b> <b>AGM</b> : Jess will host Zoom. Jenny will be asked to chair the meeting if possible. Jess will chair otherwise. <b>Wednesday 14<sup>th</sup> October.</b> AGM at 5pm followed by the General Meeting. <b>Membership:</b> the response to the membership drive has been slow. It was suggested that Jess send the membership document and Committee</p>	



	members speak directly to those who they know, together with a membership form to sign up, where possible.	
<b>11.</b>	<b>General Business</b> – none.	
<b>12.</b>	<b>Meeting closed 6.10pm Next meeting</b> October 14 after the AGM.	