

## Annual General Meeting Minutes

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### Committee:

**TO BE HELD:** Wednesday 22 August at 4:30pm

**LOCATION:** Beechworth Council Chambers

**CHAIR:** Rob Porter

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**ATTENDEES:** Rob Porter  
Mark Verbaken  
Irene Cracknell  
Frances Walsh  
Lesley Milne  
Peter Croucher  
Councillor James Trenery  
Jess Johnston  
Maree

**APOLOGIES:** Libby Hosking  
Councillor Jenny O'Connor

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1. **Welcome** – Rob Porter
2. **Present**
3. **Apologies** – Libby Hosking & Councillor Jenny O'Connor
4. **Disclosure of Conflicts of Interest**  
NIL
5. **Confirmation of minutes of previous Annual General Meeting (AGM)\***

That the minutes of the 2017 AGM are correct and accepted

**Moved:** Peter Croucher

**Seconded:** Mark Verbaken

Carried.

### 6. Adoption of Annual Report\*

That the Annual Report presented by Chair Rob Porter be adopted and provided to Councillors via Jess Johnston

**Moved:** Rob Porter

**Seconded:** Mark Verbaken

Carried.

### 7. Adoption of Annual Financial Statement\*

That the annual financial statement be adopted

**Moved:** Irene Cracknell

**Seconded:** Frances Walsh

Carried.

### 8. Set meeting dates for coming year

24 October 2018 – 5pm @ Frances Walsh's house in Rutherglen

5 December 2018 – 5pm @ the Barnawartha Hotel

2019 dates – 4<sup>th</sup> Wednesday (February, April, June, August, October and December)

**Moved:** Mark Verbaken

**Seconded:** Lesley Milne

Carried.

## 9. Election of office bearers\*

Rob stepped aside and Councillor James Trenergy took the temporary chair position. James congratulated the committee for all their hard work and declared all positions open.

Called for nominations for the position of chair for position  
Frances Walsh nominated Rob Porter as chair for a period of 1 year

**Moved:** Frances Walsh  
**Seconded:** Peter Croucher  
Carried.

Called for nominations for the position of Treasurer  
Frances Walsh nominated Irene Cracknell to position of Treasurer

**Moved:** Peter Croucher  
**Seconded:** Frances Walsh  
Carried.

Called for nominations for the position of Secretary  
Rob nominated Libby Hosking to position of Secretary (Libby was absent – subject to her accepting at next meeting).

**Moved:** Irene Cracknell  
**Seconded:** Mark Verbaken  
Carried.

### **General committee members**

Frances Walsh  
Mark Verbaken  
Lesley Milne  
Peter Croucher

**Moved:** Mark Verbaken  
**Seconded:** Rob Porter  
Carried.

## 10. Meeting closed at: 5:10pm

**\*These items require a mover, seconder and vote of the Committee with the wording of the motion, whether it was lost or carried and these motions must be recorded in the minutes.**