

Minutes - Indigo Atauro Island Meeting

Wednesday 5th December 2018, Barnawartha Hotel, Barnawartha

Junior Council – Youth Ambassador Program presented at the start of the meeting

Welcome to Youth Ambassadors Program Sophie Shaw and Libby Ramsay by Rob Porter

We have spent 2nd half of 2018 attending leadership and developing student voice sessions with Jess and Sal Kimber, Jade Showers at Food Coop etc.

Looking at how to be a positive change maker and plastic wise warrior,

Yesterday all youth ambassadors presented to the council about their work about the positive changes we'd like to see in our community.

We have done some fundraising for Atauro Friendship.

We have raised just over \$2,500 - \$600 dollars for a toilet so if there are funds left over after paying for a new pump out of the well to irrigate some school garden.

How did you fundraise?

Hot food – selling hot dogs, barbeques, selling truffles, cookies and brownies, movie night, crazy hair day for gold coin donation

Temporary tattoos at Inflatable Fun House in Wodonga - \$40

Frances and Rob attended the Young Ambassadors' graduation night in the Beechworth Park on the night of Tuesday 6th. Frances spoke briefly about Indigo /Atauro Friendship and thanked the Young Ambassadors and the organisers of the program for their wonderful support.

Congratulations to Jess Johnson and Sal Kimber on organising such a successful program. Indigo/Atauro looks forward to participating in 2019.

Action:

Rob to write to the Young Ambassadors and their School Communities and thank them for their support in 2018 and outlining how the funds raised will be used on Atauro.

Apologies: Irene Cracknell, Mark Verbaken, Peter Croucher, Jenny O'Connor

Confirmation of the Minutes of Meeting 24/10/18 M. Libby S. Lesley

Business Arising from Minutes:

Draft MOU with Indigo Shire as circulated by Greg Pinkerton

Jess told us that Greg will attend our Feb meeting.

What is our next step? Possible timetable for 2019.

Lesley made the following suggestions:

1. We aim to complete the transition to incorporation by the end of June – aim to endorse all documentation at the June meeting.

2. That 'Friends of Atauro' is the name that refers to the wider community of supporters in Indigo Shire and that the Committee of the incorporated body is called 'Indigo Atauro Friendship Committee' to be discussed at our February meeting.

3. All fundraisers are referred to as Friends of Atauro – encourage people to become members and pay a small membership fee.

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Insurance – JLT Insurance quote for all items is \$1931

See quotation document.

Annual Public and Products	\$773.80
Associations and Officials	\$533.50
One-Off Event Public and Products	\$211.42
Volunteer workers	\$412.50

The Council will cover the cost of the insurance policy.

Things to check and further action:

Are we eligible to purchase the Council Public Liability pack ?

Check with Rotary about whether stall holders need their own public liability.

Jess Johnson to help with a membership form and John McFarland to advise on the waiver /disclaimer.

Rob to email the quote to Jess to pass onto John.

Rob to send out a list of events for committee members to check and add any other events we might be involved with and the insurance needs for each event to be examined.

Correspondence:

1. Letter to CEO – re Victorian Government's TL program and the Shire's participation in the TL network. Rob suggested inviting Trevor Ierino/Mark Florence to the February meeting to discuss Council relationship with the local government program.

Action: Jess to follow up with CEO and Mark F

2. Timor Leste choir visit 2020 – phone call from Andy Kimber but no firm notice in writing. Rob asked Andy Kimber for a firm proposal re 2020 choir visit.

Reports:

Finance: Rob thanked IC for her excellent work on our behalf (up to start of December because of the treasurer's trip to Timor Leste)

Balance: \$19, 120.33

Significant fundraising: March long weekend (\$290.50) and Mark's birthday (about \$1700) \$2,500 by Youth Ambassadors not included in November balance

Alola transfer -\$4000: Moved LH, Seconded FW, A

Reimbursement to Irene for Student gifts: Moved FW Seconded LH

New Dili bank account: IC aiming to open a bank account in Dili for Indigo Atauro Friendship . The bank preferred is BNCTL which has a branch on Atauro.

Coffee sales and expenses need to be recorded separately

Lesley to pass account to Treasurer.IAFC will pay for the coffee

Income from coffee will be clearly identified – all payments for coffee to be identified with payees' initials and Coffee Sales e.g. LMCOFFEEALES

We will put an item in newsletter and invite people to put in orders and we will order a batch online using the coupon code

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Local government Timor Leste Partnership network

Minutes circulated and Rob's update: interesting updates on what other Friendship groups are doing and worth a read.

Scholarship students and Composting toilet programs

Marcelo reports that Ricardo has finished his thesis but his graduation has been held up by the failure of other students in his year to complete their work. Nuni is trying to get the details of Charles's graduation.

Youth Ambassador's program – Jess's report on Tuesday night function

General Business

IAFC Publicity Program

2018 Christmas Newsletter – drafted by Rob – other items to Jess by end of next week. Jess to edit and distribute.

Lack of Council briefing in 2018.

There was no invitation for us to brief Council in 2017 or 2018 – Rob suggested that in Sept, Oct or Nov the IAFC is invited to brief the Council every year.

Action:

Jess to approach council officers and clarify the issues surrounding a briefing and organise a date for 2019.

Discussion of Council awareness of their responsibilities in the light of the Minister's letter be followed up at the February meeting when council officers have been invited to attend.

Suggested 2019 Revised Program

- Major report at AGM(mid-year) circulated to Friends of Atauro, Council, Timor Leste govt. and Network
- Briefing to Council (timing to be organised by Jess and Jenny)
- Report in each edition of Indigo Informer plus listing of meetings and Timor visits in calendar(reports prepared by publicity officer and calendar listings organised by Jess) Libby Hosking has drafted a letter to the Indigo Informer's editor(Kate Biglin) to ask that this report is included in each issue. Create a bank of possible items
- Christmas Card – circulated digitally to Friends of Atauro

Move to accept the revised communication program: Lesley Milne, Seconded Libby Hosking

Action: Letter and draft items for Indigo Informer to be forwarded to Jess and then passed onto editor of Indigo Informer.

Other :

Christmas Kiosk – 15th December – Awareness Raising and Coffee Sales

Garage Sale – 26th January - Libby's place

Meeting Closed at 6.30pm Dinner followed.

Next meeting Wed. 13th February Beechworth 5.00pm (Shire Offices to be confirmed)

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