



Indigo Shire Atauro Island Friendship Incorporated Meeting Agenda

DATE:	Wednesday 9 December 2020 at 5:30pm
LOCATION:	Barnawartha Hotel
CHAIR:	Mark Verbaken

ATTENDEES:	Mark Verbaken Irene Cracknell Peter Croucher Lesley Milne
APOLOGIES:	Rob Porter Frances Walsh Jess Johnston Libby Hosking

1	Welcome	Mark
2	Apologies	See above
3	Minutes from previous meeting and business arising 21st October	Moved MV 2 nd IC
4	Finance Report	Moved IC 2 nd MV
	Request from Kerrie Connor that Alola send receipt for tax deduction in time for the financial year end. Irene apologised that the money was not transferred until July so receipts sent out late. Mark moved that to progress the tax deductability status that we employ Kristy Davies, accountant, to finalise this task. Beechworth Community Market on 14 th will have a stall to sell coffee, plants and baked goods as well as giving out forms. Membership Forms to become a member of the ISAIFG will be sent out – encourage each one of us to print off and tap people on the shoulder to fill in at the time of your conversation.	Moved by MV 2 nd LM.
5	Review Newsletter – provide feedback to Jess The group asked that the list of members be deleted. Peter and Mark did not feel it was necessary to add the names to the newsletter. Irene prefers to remain anonymous and many people do. However, the regular doners need to have a receipt at the end of the year for tax deductability along with a personalised thank you note. Normally Irene makes payment to Alola before the end of June so the receipts can be sent in a timely manner. Next year we hope to have our own tax deductability. Suggestion made to lift the appearance of the newsletter with a photograph.	



	Mention more about the container load of goods. Mark will send Jess a revised paragraph on the donated goods – Irene will send photos and more specific facts.	
6.	General Business	
	<p>Fundraising ideas: Can we make links with our existing community groups e.g. the Men’s Shed or Community Gardens, and ask that those groups donate a small amount to Atauro Friendship? Groups might include Community Gardens, U3A, Men’s Shed, churches</p> <p>Peter Croucher is now the council representative on the committee as well as the rep. for Tangambalanga and Kiewa area so he has voting rights. The chair thanked Jenny O’Connor for her contributions to the committee and welcomed back Peter Croucher.</p> <p>Mark will write a letter via email to thank the Council for supporting the council rep and for providing the administrative support via Jess.</p> <p>Quorum: Model rules require 10% of membership. We need to decide whether we adopt the model rules or adapt our rules. This will be discussed at our next meeting .</p>	<p>Moved by MV 2nd LM</p> <p>Letter to be written by Mark</p>